

STATE OF MARYLAND
DEPARTMENT OF ASSESSMENTS AND TAXATION

Public Utilities Section
301 West Preston Street, Room 801
Baltimore, Maryland 21201
(410) 767-1940

FORM 17

**PUBLIC UTILITY OPERATING PROPERTY
RETURN JANUARY 1, 2016**

File this report at address listed above by April 15th.
Attach the \$300 Annual Report Filing Fee.

SECTION I

1. Department ID Number: _ _ _ _ _

2. Name: _____

3. Mailing Address: _____

☐ Check if new address

4. State and Year of Incorporation: _____

5. Place where principal business in the State is transacted:

6. State the class of utility service furnished by the company and
the states in which the business is transacted:

7. Names & Addresses of Officers:

OFFICERS

President _____

Vice-President _____

Secretary _____

Treasurer _____

8. Names of Directors:

DIRECTORS

SECTION II

1. Does the company or its parent file an Annual Report to Stockholders or SEC Form 10K?

_____ Yes _____ No

If a stockholder's report or SEC Form 10K is filed, a copy of the company's or its parent's Annual Report to Stockholders and SEC Form 10K must be submitted with this return.

2. a) Does the company file an annual report with a federal regulatory agency including but not limited to FERC, Form 1 & Form 2, FCC Form 499A, RUS Form 7, CFC Form 7, and STB Form R-1?

_____ Yes _____ No

- b) Does the company file an annual report with the Maryland Public Service Commission?

_____ Yes _____ No

If the company answered "yes" to 2(a), a copy of the federal regulatory return must be submitted with this return. If no federal regulatory return is filed but a return is filed with the Public Service Commission, a copy of the state regulatory return must be submitted with this return. NOTE: A state regulatory return is not required if a federal regulatory return is submitted.

3. If the company answered "no" to questions 2(a) and 2(b), Forms 17-1, Balance Sheet, and 17-2, Income Statement, must be completed.

4. Does the company operate in any state other than Maryland?

_____ Yes _____ No

If no, proceed to question 5. If yes, provide the following information:

- a) Maryland Gross Operating Revenue _____
- b) Maryland Net Operating Income _____
- c) Maryland Utility Plant
Corresponds to Accounts:
FERC Forms 1 & 2: 101-106, 114
FERC Form 6: 30 and 34 _____
- d) Maryland Accrued Depreciation
& Amortization
Corresponds to Accounts:
FERC Forms 1 & 2: 108, 111, 115
FERC Form 6: 31, 32 and non-carrier property _____
- e) Maryland Materials & Supplies _____
Corresponds to Accounts:
FERC Forms 1 & 2: 154, 156 minus 163
FERC Form 6: 17

f) Maryland Fuel Stock

Corresponds to Accounts: _____
FERC Forms 1 & 2: 151-152
FERC Form 6: Not Applicable

g) Maryland Gas Stored Underground - Non-Current

Corresponds to Accounts: _____
FERC Form 2: 117
FERC Forms 1 & 6: Not Applicable

- 5. On Form 17-3, provide a complete list of all motor vehicles licensed in Maryland. Indicate the original cost of each vehicle and the year of acquisition.**
- 6. Beginning in 2001 operating land of a public utility is valued and assessed by the Department as part of the operating unit and is not valued and assessed by the Supervisor of Assessments of the county where the land is located. (TP 8-109 (c) (3)) Operating land should be reported on Form 17-4 and included in real property reported by taxing jurisdiction on Form 17-5.**
- 7. Most computer software and related documentation is now exempt. Embedded software residing permanently in the internal memory of a computer system and computer software sold from inventory in a tangible medium ready to use as is remains taxable. All other software is exempt.**
- A business may not reduce the original cost of computer hardware by the value of software that is acquired as part of computer hardware. (Tax Property 7-238 (d))**
- 8. State the original cost and net book value of the company's Maryland operating property by property type i.e., land, structures & improvements, etc. Provide the information on Form 17-4.**
- 9. On Form 17-5, state the original cost of the company's Maryland operating property by category (i.e., real or personal property) and location. Note that Form 17-5 contains a list of all counties, incorporated towns, and special taxing jurisdictions in Maryland. If the company owns property in any of these locations, the original cost should be reported. The following special instructions must be followed when completing Form 17-5.**
- a) Property should be classified "real" or "personal" as detailed on Form 17-4.**
 - b) Reported real property should INCLUDE land.**
 - c) Reported personal property should exclude Maryland licensed motor vehicles.**
 - d) Fuel stock must be reported separately from other utility operating property.**
 - e) Cables, lines, poles, and towers used to provide electric and telecommunications services are classified as personal property and should be reported on 17-4, line 12. (Tax-Property Article 1-101).**

11. Does the company have any property located in Maryland which is owned by others and held by the company as lessee or otherwise?

_____ Yes _____ No

If yes, complete the following information for all leased property.

Description of Leased Property: _____

Lessor: _____

Original Cost: _____

Year of Acquisition: _____

Lease Term: _____

Unexpired Lease Term: _____

Lease Payment: _____

Location of Leased Property: _____

SECTION III
IMPORTANT REMINDERS

- o A Public Utility Operating Property Return must be filed by all public utilities that operate in the State of Maryland. *The return must be filed even if the company owns no property in the state or has not conducted business during the year.*
- o The due date for filing the return is April 15th. Extensions of the filing deadline of up to 60 days may be granted. The fastest, most reliable and convenient method is thru the website as explained on the Extension Request Form included at the back of the Form 17. All companies which receive an extension must file a completed return by the extension expiration date. All returns should be mailed to:

State Department of Assessments & Taxation
Public Utilities Section
301 W. Preston Street
Baltimore, Maryland 21201-2395

- o The annual report filing fee is now \$300 for most legal entities. Please be sure to enclose the correct fee with the Form 17. Make the check for the filing fee payable to:

Department of Assessments and Taxation
(Please put the Maryland Department ID number on the check)

- o All items on the return must be completed. If a question is not applicable, please state that fact. The information provided in this return, excluding page 1, is held confidential by the Department and is not available for public inspection. Page 1 is public record. (Tax-Property Article 2-212).
- o For assistance in preparing the return, call (410) 767-1940.

Name and phone number of person to contact regarding the return:

The return must be signed by an officer of the company.

I declare under the penalties of perjury, pursuant to Tax-Property Article 1-201 of the Annotated Code of Maryland, that this return, including any accompanying schedules and statements, has been examined by me and to the best of my knowledge and belief is a true, correct and complete return.

Name of Officer: _____

Signature of Officer: _____

Date: _____

BALANCE SHEET

	Balance At Beginning of Year	Balance At End of Year
ASSETS AND OTHER DEBITS		
UTILITY PLANT		
1. Utility Plant		
2. Construction Work in Progress		
3. TOTAL Utility Plant		
4. (Less) Accumulated Depreciation & Amortization		
5. Net Utility Plant		
6. Utility Plant Adjustments		
OTHER PROPERTY & INVESTMENTS		
7. Nonutility Property		
8. (Less) Accumulated Depreciation & Amortization		
9. Investments in Associated/Subsidiary Companies		
10. Other Investments		
11. TOTAL Other Property & Investments		
CURRENT & ACCRUED ASSETS		
12. Cash		
13. Special Deposits		
14. Temporary Cash Investments		
15. Notes Receivable		
16. Customer & Other Accounts Receivable		
17. Fuel Stock		
18. Fuel Stock Expense Undistributed		
19. Plant Material & Operating Supplies		
20. Merchandise		
21. Other Material & Supplies		
22. Prepayments		
23. Interest & Dividends Receivable		
24. Miscellaneous Current & Accrued Assets		
25. TOTAL Current & Accrued Assets		
DEFERRED DEBITS		
26. Unamortized Debt Expense		
27. Miscellaneous Deferred Debits		
28. Unamortized Loss on Reacquired Debt		
29. Accumulated Deferred Income Taxes		
30. TOTAL Deferred Debits		
TOTAL ASSETS & OTHER DEBITS		

BALANCE SHEET

	Balance At Beginning of Year	Balance At End of Year
LIABILITIES AND OTHER CREDITS		
PROPRIETARY CAPITAL		
1. Common Stock Issued		
2. Preferred Stock Issued		
3. Capital Stock Subscribed		
4. Stock Liability for Conversion		
5. Premium on Capital Stock		
6. Other Paid - In Capital		
7. Installments Received on Capital Stock		
8. (Less) Discount on Capital Stock		
9. (Less) Capital Stock Expense		
10. Retained Earnings		
11. Unappropriated Undistributed Subsidiary Earnings		
12. (Less) Reacquired Capital Stock		
13. TOTAL Proprietary Capital		
LONG-TERM DEBT & OTHER NONCURRENT LIABILITIES		
14. Bonds		
15. (Less) Reacquired Bonds		
16. Advances from Associated Companies		
17. Other Long - Term Debt		
18. Unamortized Premium on Long-Term Debt		
19. (Less) Unamortized Discount on Long-Term Debt		
20. TOTAL Long-Term Debt		
21. TOTAL Other Noncurrent Liabilities		
CURRENT AND ACCRUED LIABILITIES		
22. Notes & Accounts Payable		
23. Customer Deposits		
24. Taxes Accrued		
25. Dividends Declared		
26. Miscellaneous Current & Accrued Liabilities		
27. TOTAL Current & Accrued Liabilities		
DEFERRED CREDITS		
28. Accumulated Deferred Income Taxes		
29. Other Deferred Credits		
30. TOTAL Deferred Credits		
TOTAL LIABILITIES AND OTHER CREDITS		

INCOME STATEMENT

	Current Year	Previous Year
UTILITY OPERATING INCOME		
1. Operating Revenues		
2. Operating Expenses:		
3. Operation Expenses		
4. Maintenance Expenses		
5. Depreciation Expenses		
6. Amortization & Depletion of Utility Plant		
7. Amortization of Utility Plant Acquisition Adjustment		
8. Taxes Other Than Income Taxes		
9. Income Taxes – Federal		
10. Income Taxes – Other		
11. Provision for Deferred Income Taxes		
12. (Less) Provision for Deferred Income Taxes - Credit		
13. Investment Tax Credit Adjustment - Net		
14. (Less) Gains from Disposition of Utility Plant		
15. Losses from Disposition of Utility Plant		
16. TOTAL Utility Operating Expenses		
17. NET UTILITY OPERATING INCOME		

SCHEDULE OF MARYLAND LICENSED MOTOR VEHICLES

[illegible]

**SCHEDULE OF OPERATING PROPERTY IMPROVEMENTS ON LAND WITHIN
MARYLAND AND TANGIBLE PERSONAL PROPERTY IN MARYLAND BY MAJOR
PROPERTY CLASSIFICATIONS**

Description of Property	Original Cost	Net Book
REAL PROPERTY		
1. Land		
2. Structures & Improvements (Include Leasehold)		
3. Reservoirs, Wells, & Springs		
4. Non-Current Gas		
5. Other Real Property*		
6. TOTAL Real Property		
PERSONAL PROPERTY		
7. Materials & Supplies		
8. Fuel Stock		
9. Office Furniture & Fixtures		
10. Meters		
11. Poles, Lines, Cables & Towers		
12. Mains (Transmission, Distribution Supply)		
13. Licensed Motor Vehicles		
14. Unlicensed Motor Vehicles		
15. Pumping Equipment		
16. Service Cars & Equipment		
17. Station Equipment		
18. Water Treatment Equipment		
19. Other Equipment		
20. Other Personal Property *		
21. TOTAL Personal Property		
TOTAL MARYLAND PROPERTY		

***Provide a complete description of property classified as “other” real or personal.**

SCHEDULE OF MARYLAND REAL AND PERSONAL PROPERTY BY TAXING JURISDICTION

[illegible]

* **Real Property should INCLUDE land.**

**** Personal Property should exclude Maryland licensed motor vehicles. Fuel stock should be separately reported.**

MARYLAND COUNTIES, INCORPORATED CITIES, AND SPECIAL DISTRICTS

The following is a list of counties incorporated towns and special taxing districts in Maryland. If a company owns property in any of these locations, the Property should be reported on Form 17-5, as outlined in Section II, 11.

ALLEGANY COUNTY

Incorporated Cities:

Barton
Cumberland
Frostburg
Lonaconing
Luke
Midland
Westernport

Special Districts:

Cresaptown Sanitary
Potomac Park
Bowling Green Sanitary
Bedford Road Sanitary
Bedford Road Fire
Bowling Green Light
Bowling Green Fire
Cresaptown Fire
LaVale Fire
LaVale Rescue
LaVale Sanitary
Bel Air
Cresaptown Water
Mt. Savage
Braddock Run Sanitary
Jennings Run Sanitary
Ellerslie
McCoole

ANNE ARUNDEL COUNTY

Anne Arudel Districts:

Annapolis District
Dist. excluding Annap.

Incorporated Cities:

Annapolis
Highland Beach

BALTIMORE CITY

Downtown Special
District

BALTIMORE COUNTY

No Additional Jurisdictions

CALVERT COUNTY

Incorporated Cities:

Chesapeake Beach
North Beach

CAROLINE COUNTY

Incorporated Cities:

Denton
Federalburg
Goldsboro
Greensboro
Henderson
Hillsboro
Marydel
Preston
Ridgely
Templeville

CARROLL COUNTY

Incorporated Cities:

Hampstead
Manchester
Mt. Airy
New Windsor
Sykesville
Taneytown
Union Bridge
Westminster

CECIL COUNTY

Incorporated Cities:

Cecilton
Charlestown
Chesapeake City
Elkton
North East
Perryville
Port Deposit
Rising Sun

CHARLES COUNTY

Incorporated Cities:

Indian Head
LaPlata
Port Tobacco

DORCHESTER

Incorporated Cities:

Brookview
Cambridge
Church Creek
East New Market
Eldorado
Galestown
Hurlock
Secretary
Vienna

FREDERICK

Incorporated Cities:

Brunswick
Burkittsville
Emmitsburg
Frederick
Middletown
Mt. Airy
Myersville
New Market
Rosemont
Thurmont
Walkersville
Woodsboro

GARRETT COUNTY

Incorporated Cities:

Accident
Deer Park
Friendsville
Grantsville
Kitzmiller
Loch Lynn Heights
Mountain Lake Park
Oakland

HARFORD COUNTY

Incorporated Cities:

Aberdeen
Bel Air
Havre de Grace

HOWARD COUNTY

Howard Districts:

Metropolitan

KENT COUNTY

Incorporated Cities:

Betterton
Chestertown
Galena
Millington
Rock Hall

MONTGOMERY COUNTY

Montgomery District 1

Incorporated Cities:

Laytonsville
Special District:
Gaithersburg Fire

Montgomery District 2

No Additional Jurisdictions

Montgomery District 3

Incorporated Cities:

Poolesville

Montgomery District 4

Incorporated Cities:

Garrett Park
Rockville

Special Districts:

Regional District
MD-Wash. Metropolitan
Sanitary District
Suburban District
Kensington Fire

Montgomery District 5
Special Districts:
Regional District
MD-Wash. Metropolitan
Sanitary District
Hillendale Fire
Burtonsville Fire

Montgomery District 6
Special Districts:
Gaithersburg Fire

Montgomery District 7
Incorporated Cities:
Glen Echo
Somerset
Chevy Chase
Chevy Chase Section 3
Chevy Chase Section 5
Martin's Additions
Chevy Chase Village
North Chevy Chase
Special Districts:
Bethesda Parking Area
Battery Park
Regional District
MD-Wash. Metropolitan
Sanitary District

Suburban District
Bethesda Fire
Chevy Chase Fire
Conduit Road Fire
Bethesda Library
Cabin John Fire
Drummond Citizen's
Friendship Heights
Oakmont

Montgomery District 8
Incorporated Cities:
Brookeville
Special Districts:
Regional District

Montgomery District 9
Incorporated Cities:
Gaithersburg
Washington Grove
Special Districts:
Sanitary District
Gaithersburg Fire

Montgomery District 10
Special Districts:
Regional District
MD-Wash. Metropolitan
Sanitary District
Cabin John Fire Area

Montgomery District 11
Incorporated Cities:
Barnesville

Montgomery District 12
No Additional Jurisdictions

Montgomery District 13
Incorporated Cities:
Kensington
Takoma Park
Chevy Chase View
Special Districts:
Regional District
MD-Wash. Metropolitan
Sanitary District
Suburban District
Silver Spring Fire
Kensington Fire
Takoma Park Fire
Wheaton Parking
Mont. Hills Parking
Silver Spring Parking

PRINCE GEORGE'S COUNTY

Incorporated Cities
Berwyn Heights
Bladensburg
Bowie
Brentwood
Capitol Heights
Cheverly
College Park
Colmar Manor
Cottage City
District Heights
Eagle Harbor
Edmonston
Fairmount Heights
Forest Heights
Glenarden
Greenbelt
Hyattsville
Landover Hills
Laurel

Morningside
Mt. Rainier
New Carrollton
North Brentwood
Riverdale
Seat Pleasant
University Park
Upper Marlboro
Special Districts:
Wash-Suburban Sanitary
MD-Park & Planning
Metropolitan Area

QUEEN ANNE'S COUNTY

Incorporated Cities:
Barclay
Centreville
Church Hill
Millington
Queen Anne
Queenstown
Sudlersville
Templeville

ST. MARY'S COUNTY
District 1
District 2
District 3
Incorporated Cities:
Leonardtown

District 5
District 6
District 7
District 8
District 9

SOMERSET COUNTY
Incorporated Cities:
Crisfield
Princess Anne

TALBOT COUNTY
Incorporated Cities:
Easton
Oxford
Queen Anne
St. Michael's
Trappe

WASHINGTON COUNTY
Incorporated Cities:
Boonsboro
Clearspring
Funkstown
Hagerstown
Hancock
Keedysville
Sharpsburg
Smithsburg
Williamsport

WICOMICO COUNTY
Incorporated Cities:
Delmar
Fruitland
Hebron
Mardela Springs
Pittsville
Salisbury
Sharptown
Willards

WORCESTER COUTNY
Incorporated Cities:
Berlin
Ocean City
Pocomoke City
Snow Hill

STATE DEPARTMENT OF ASSESSMENTS & TAXATION

Public Utilities Section
301 West Preston Street
Baltimore, Maryland 21201-2395

EXTENSION REQUEST FORM

2016 PUBLIC UTILITY OPERATING PROPERTY RETURN

Extensions may be filed and verified using our website at dat.maryland.gov. This option is operational for extension requests 24 hours per day beginning February 1 through April 15, 2016. It offers Department ID lookup, extension verification, and confirmation number.

To request an extension go to dat.maryland.gov and click on the extension link under "What's New". You will receive a confirmation number as proof of your submission. Always print and keep a copy of the confirmation page. When you file for an extension via our website, do NOT also submit a paper extension request. Please file early to avoid possible delays due to the heavy usage of the system which occurs in the last week prior to April 15.

Extension requests submitted via paper documents must be postmarked or received by SDAT on or before March 15 and require a \$20.00 non-refundable processing fee for each entity. The Department ID number must be provided to ensure proper recording of any extension request. (ID prefix plus 8 digits). Make checks payable to the Department of Assessments and Taxation.

This form may be used by those without internet access to request an extension.

Approved extensions will be recorded by the Department but will not be returned. Retain a copy of the extension request for your records.

Department I.D. Number: ____

Company Name: _____

Address: _____

Signature of Officer or Agent of the Business: _____

Note: This form must be received or postmarked on or before March 15th. The extension may be granted for a maximum period of 60 days and the annual return must be received or postmarked on or before the extension expiration date. The identification number assigned by the Department (ID prefix plus 8 digits) must be provided. Do NOT prepay the filing fee with this form. The filing fee must accompany the return when filed.